

Naval Acquisition Development Program (NADP) Employees,

At the 2012 Career Field Managers (CFM) Conference, NAVSEA briefed a Web Based Training (WBT) tool they created to assist their CFMs and Supervisors in managing NADP employees. From this NAVSEA tool, the Naval Acquisition Career Center (NACC) has created the NADP Employee Orientation WBT which is available through the Total Workforce Management Services (TWMS) website.

<https://twms.nmci.navy.mil/selfservice/>

All NADP employees are highly encouraged to complete the training. This training will be a requirement of the Master Development Plan (MDP) for employees hired starting in Fiscal Year 2012. The training will take up to three hours to complete. However, the ability to start and stop the training one module at a time is available with the system saving the last completed module. As such, you should wait until you have completed a module before stopping the training.

Once you log onto TWMS, use the Navigation Bar on the left side, select "Online Training & Notices", the "NADP Employee Orientation Training (CEU:)" will be reflected on your required training, select the training and you will be taken to the WBT. If you do not see the training listed, you can access it by selecting "Available Training". Trainings are listed alphabetically.

Newly hired employees will have the training requirement populated to their TWMS profile by their Assistant Career Manager (ACM).

Questions or feedback should be sent to the [NACC\\_CAREER\\_MANAGEMENT](#) inbox with the subject line of "NADP Employee WBT".